



T & T LABORATORY (SARAWAK) SDN. BHD. (683270-M)

Ground Floor, Sublot 20, Lot 5575, Kuching City Mall Phase 6,
New Expressway 4.5Miles, Off Penrissen Road, 93250 Kuching, Sarawak, Malaysia.

Telephone No: +6082-531670
Email: tntlab@tntlab.com.my

Fax No: +6082-531677
Website: www.tntlab.com.my

Specimen Submission Guidelines (Serology Tests)

General Guidelines

- 1) For outstation clients, please **DO NOT COURIER** serum sample in syringe needles (dangerous) or blood sample (haemolysis).
- 2) After blood collection, kindly **PROCESS** the blood sample by allowing the syringe to stand at room temperature for 1-2 hours to allow the blood to clot. A clear liquid/serum will be secreted and decant it with sterile micro test tubes. Please ensure that the cap of the test tubes is closed properly. Any leakage may cause cross contamination and analysis would not be carried out.
- 3) Please **LABEL** each micro test tube with identification (if there is) or collect the same batch of micro test tubes in a plastic bag and label it with permanent marker. The plastic bag should be packed into another plastic bag and sealed properly.
- 4) If more than a batch is to be sent, please **DO NOT PACK** the samples together in a plastic bag. Different batch of serum samples should be packed in separate **LABELED** plastic bags.
- 5) Strong adhesive tape is **RECOMMENDED** instead of **STAPLES** as they will puncture the packing material resulting in leakage of samples.
- 6) Please pack the samples in Styrofoam box with sufficient ice packs to maintain temperature at 4°C. The Styrofoam box should be packed into another box to prevent damage. Make sure the empty spaces in the Styrofoam box is filled with pressure absorbing materials such as clumps of newspaper or Styrofoam cubes.
- 7) If courier service is engaged, total transit time should not exceed the maximum of 48 hours. Thus, it is best **NOT** to courier on Fridays or before the long weekends and holidays. **SUFFICIENT** coolant should be packed in along with the samples to last through the transit time.
- 8) A minimum 500 µl or 0.5 ml of serum per sample is required for test.